

# Paid time off CHARTS

## PTO SCHEDULE 2

Non-exempt positions

Years of service	Hourly accrual rate	Hours earned per pay period (based on 80 hours)	Maximum annual accrual	Plus 56 hours holiday time annually
<b>0 - 2.999</b>	0.0500	4.00	104	160
<b>3 - 2.999</b>	0.0692	5.54	144	200
<b>5 - 2.999</b>	0.0846	6.77	176	232
<b>10+</b>	0.1000	8.00	208	264